



City of Auburn

Recreation and Sports Facilities Department Recreation and Sports Facilities Director

The City of Auburn (pop. 23,000) is seeking a qualified, dynamic individual for the full-time position of Recreation and Sports Facilities Director. This is a high-level management position reporting to the Assistant City Manager. The City is seeking an experienced and innovative director to take the department to a new level of success, consistent with the high-quality services that the City provides to its residents.

The department is one of the largest organizational units of the City's government. It is responsible for the City's recreation programming. Residents of all ages are served by the programs, services, and amenities managed by the department. The neighborhood parks, community centers, special events, festivals, cultural events, senior programming and camps and programs for youth that the department provides contribute to Auburn's quality of life and sense of community. They are a key component of what makes Auburn special for its residents. The City of Auburn's recreation sports and activities complement Maine's first and only double surface ice arena and new indoor turf facility and help make the City of Auburn a sports tourism destination.

The City is seeking a Director of Recreation and Sports Facilities with proven experience in recreation and parks and leadership and management in a similarly sized government. The successful candidate will possess a minimum of a Bachelor's degree from a four-year college or university in Recreation, Public Administration, or a related field, and at least three years of experience as a director in parks and recreation, sports facilities management, and responsible, broad based experience in recreation and/or parks administration; or minimum of five years of experience in supervising and organizing recreational programs; or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. Experience with capital planning and budgeting desired. Possession of a valid Maine Driver's License is required. Certified Park and Recreation Professional (CPRP) Certification a plus. The successful candidate will have outstanding written and oral communication skills, be a good listener, possess presentation expertise and be familiar with federal and state recreation grant and incentive programs.

The City offers a competitive wage and benefit package; salary DOE. Please submit cover letter, resume, writing sample, and references to: Christine Mumau, Human Resource Director, 60 Court Street, Auburn, Maine 04210. Tel 207-333-6601 ext. 1414. E-mail address is cmumau@auburnmaine.gov. Applications will be accepted until Wednesday, May 2, 2018 at 4:30 PM.

The City of Auburn is a strong supporter of our Veterans and is a participant in the Hire-A-Vet program. Veterans are strongly urged to apply.

The City is an equal opportunity employer.